

Guest Group Pricing, Facility Info, Amenities, and Policies

****Effective January 1, 2019****

Prices/Packages:

Conference Center Packages:

- **Package 1:** 1 night, including 3 meals- \$95.00 per person
- **Package 2:** 2 nights, including 4 meals- \$120.00 per person
- **Package 3:** 2 nights, including 5 meals- \$123.00 per person
- **Package 4:** 3 nights, including 8 meals- \$135.00 per person
- **Day Rate (8:00 AM – 8:00 PM):** \$65.00 per day/per person (includes meals)
 - Rates and packages are non-negotiable
 - For a more customizable retreat, call the MCM Front Office
 - **The months of July and August must be booked over the phone**
 - MCM can accommodate Guest Groups up to 250
 - MCM can accommodate Marriage Retreats of up to 36 couples (depending on availability)
 - Prices apply to all people ages 6 and up
 - Children ages 0-5 attend at no charge
- **Linens (optional):**
 - **\$12.00 per person** (sheets, bath towel, hand towel, and face cloth)
 - Linens must be reserved at least two weeks in advance
 - Linens do NOT include pillows or pillow cases pillows are not provided by MCM

What Your Conference Center Package Includes:

1. Overnight accommodations in bunk style rooms
2. Home cooked, delicious, and nutritious meals
3. One complimentary snack the first night of your retreat
4. Use of conference room(s) and/or meeting space(s)
5. Use of Heated Indoor Pool
6. Use of Game Room(s), Indoor Mini-Golf, and other Indoor Recreational Spaces
7. Use of sports fields (three main fields), camp fire pit(s), basketball courts, and other outdoor recreational spaces (excluding ropes course(s)/elements)
 - a. **Disclaimer:** Game Room(s), Indoor Mini-Golf, Indoor Pool, and Sports Field(s) are common areas that are shared between multiple groups.

Campground Prices (per night):

- 1. \$35.00 per site/per night (water and electric hook-ups)
- 2. \$42.00 per site/per night (water, sewer and electric hook-ups- call for availability)
- 3. For exclusive use of the campground, please call MCM
 - Add meals at a la carte price(s) (call for details)
 - Campground is open Memorial Day Weekend – Labor Day Weekend
 - Campground has 33 sites that can accommodate up to 198 people (6 people per site)
 - Campground has full service men and women washrooms
 - Campground has an open pavilion (with electricity) that can be utilized as a meeting area for group functions- group is responsible for sound system, projection, and instruments
 - Campground has one fire pit, with private fire pits being added annually
 - Wood is available at the group's request, groups are not permitted to bring their own camp firewood

Other Prices:

- **Day Group Rates:**
 - **\$9.00 per person:** use of outdoor recreational fields/facilities, and access to public bathroom- 8 hour maximum
 - **\$12.00 per person:** use of outdoor recreational fields/facilities, access to public bathrooms, and an indoor meeting space- 8 hour maximum
 - Day Groups may add meals at a la carte prices (call for availability)
 - Rates do not include use of specialty facilities like the climbing tower, low/high ropes courses/elements and similar equipment/facilities
- **Indoor Pool Rates:**
 - No additional charge with any conference center package
 - Rate without conference center package: **\$105.00 per hour**
 - Non-Profit rate without conference center package: **\$75.00 per hour**
- **Meals a la carte:**
 - Breakfast- **\$8.00**
 - Lunch- **\$10.00**
 - Dinner- **\$12.00**

Conference Rooms/Meeting Spaces:

Monadnock Christian Ministries has a variety of meetings spaces for groups to use. These meeting spaces are intended to accommodate a certain number of people, and are assigned by MCM based on group size and the continuity of the ministry.

Chapel: For groups of 90-250. Includes air conditioning, spacious stage/platform, use of projection system, use of sound system, and use of basic stage lighting.

Hillside: For groups of 40-75. Includes stage/platform, TV for projection (HDMI input) snack shop area (limited use), use of sound system, and room for indoor games and activities.

Monadnock Room: For groups of 30-60. Includes 55-inch flat screen TV with HDMI-to-Computer/Laptop capability, and White Board with Dry Erase Markers.

Founders Room: For groups of 20-40. Includes White Board with dry-erase markers.

Prayer Room: For groups of 5-10. Includes chairs and space to use a TV or white board.

Meeting Room 1: For groups of 10-20. Includes chairs and space to use a TV or white board.

Meeting Room 2: For groups of 5-10. Includes chairs and space to use a TV or white board.

Dining Procedures and Policies:

1. **Dining is Buffet Style** and depending on group size meal times may be regulated to shifts (example: breakfast 1 is at 7:30 AM and breakfast 2 is at 8:15 AM)
2. Meal Times are: 8:00 AM, 12:00 PM, and 5:00 PM (breakfast, lunch, and dinner)
3. **If your group does NOT show up to their meal within 60 minutes of the scheduled time, Monadnock cannot be held responsible for the quality of the food served**
4. **Meal Shifts will be required for groups larger than 130 guests**
5. Dietary Restrictions/Allergies must be communicated to the Food Service Manager AT LEAST 7 days prior to the groups arrival
msnow@monadnockbible.org is the Food Service Manager's email address
6. Every lunch and dinner service will include a salad bar
7. Please wait until you hear the bell to enter the dining rooms
8. Please do not enter dining halls 30 minutes prior to meal service(s)

Use of Conference Center A/V Equipment:

Monadnock Christian Ministries can Provide the Following:

1. Projector and Screen or TV (based on conference/meeting space) with appropriate cables and inputs
 - a. **We strongly encourage the group to bring their own adaptors.** However, Monadnock can accommodate the following inputs: HDMI, VGA, and Thunderbolt
2. Sound System(s) for The Chapel and Hillside that Guest Groups can plug into
 - a. Chapel has an Allen & Heath Board with 24 channels, QSC power amps, and JBL speakers, and QSC subwoofer
 - b. Hillside has an Allen & Heath Board with 16 channels and two powered speakers
3. Four microphones with cables/wireless transponders (wireless mics available in chapel only)
4. Up to 2 stage (wedge) monitors
5. Use of basic house lights and stage lights (chapel only)
6. Monadnock does not provide A/V equipment for smaller conference rooms outside of the Chapel and Hillside

What the Guest Group(s) Should Provide:

1. Lap top(s)/computer(s), musical instruments, and extra sound equipment
2. Specialized lighting, backline production, and other related A/V equipment as desired by the guest group

Disclaimer: Conference Center A/V equipment will be inspected at the end of the retreat with the Guest Group Coordinator present.

Financial and Cancellation Policy:

- A non-refundable/non-transferable deposit equaling \$30.00 per person is due upon reservation
- All accounts are required to be paid in full upon arrival to MCM
- A signed contract is due upon reservation
- Final numbers are due 7 days prior to your arrival at MCM
 - **To cover incurred costs:** If the guest group does not bring the number of people it communicated at the 7 day mark, MCM will refund 30% on the number that did NOT attend (example: group commits to 50 guests, and brings 45, MCM will refund 30% on the 5 that did not show up)
- MCM reserves the right to cancel your reservation without refund and/or liability if you or your group does not respect MCM's Statement of Faith, Core Values, Guiding Principles, and/or Policies
- Guest Group Cancellation 60 days or more prior to your arrival will incur no penalty
- **Guest Group Cancellation between 1 and 60 days prior to your arrival will result in your group paying 50% of the originally contracted cost**
 - ***Example: 50 contracted people X \$118.00 per person = \$5,900.00. Your group must pay \$2950.00 (50% of original cost) if you cancel between 1 and 60 days before your arrival***

Governing Policies:

All Guest Groups will respect the beliefs of Monadnock Christian Ministries as set forth in the Statement of Faith, Guiding Principles, Core Values, and Mission Statement

1. Guest groups are only allowed to rent MCM facilities if they have a specific religious or educational purpose per MCM's non-profit charter
2. Guest groups to respect other guest groups, MCM staff, and conference center neighbors
3. Guest groups are not permitted in the kitchen, maintenance areas, storage closets/areas and/or MCM offices
4. Children of guest groups will be properly supervised by the guest group
5. Guest groups are not permitted on low rope elements, high rope elements, climbing towers, zip lines and/or other special facilities/equipment without proper MCM supervision
6. Guest groups are expected to provide a copy of their retreat schedule at least 7 days prior to their arrival
7. Pets are not allowed on property, including pets in vehicles (exceptions are made for service animals)
8. Alcohol and illegal drugs are not permitted on MCM property
9. Abuse of legal drugs is not permitted on MCM property
- 10. Smoking is only permitted outside and away from buildings (this includes vaping)**
11. MCM is a mandatory reporter, and it's staff will report any and all actual and speculated abuse to the appropriate authorities, including: physical abuse, sexual abuse, emotional abuse, psychological abuse, neglect, and self-harm and/or threat(s) of suicide

Mission, Statement of Faith, Guiding Principles, and Core Values:

OUR MISSION: To inspire and equip the local church, community, and families to a deeper relationship with Jesus Christ through biblical teaching and excellent programming and service.

GUIDING PRINCIPLES:

The following principles guide our everyday decisions, actions, and expectations. Like a thread in a canvas, these values weave and hold together the very core of who we are that ultimately creates the “Welcome Home” feeling many experience when they are here. They are not ideas we merely post on a wall to inspire; they are concepts we live by in both speech and action. It’s one reason why we have been around for over 50 years serving the Church and community in New England.

- **We are Gospel-Centered.** (Titus 2:14) Jesus Christ is at the heart of Monadnock Ministries. We want people to know Jesus personally by the teaching and preaching they hear, but also through the way we serve and love.
- **We are Grace-Expressed.** (Galatians 6:2) We want people to feel welcomed, accepted, and loved here regardless of situation or belief. We care that your story will encounter His story of redemption and grace (His unmerited favor). Forgiveness and mercy are purposeful in its expression towards others.
- **We are Discipleship-Focused.** (1 Thessalonians 5:14) Our goal is to encourage and equip believers to grow into full maturity in Christ.
- **We are Biblical-Based** (2 Timothy 3:16) – We believe that the Old and New Testaments, inerrant as originally given, were verbally inspired by God and are a complete revelation of His will for the salvation of men. They constitute the divine and only rule of Christian faith and practice. Based on this we believe the following in regards to our programming practices:

CORE VALUES:

- **Community Building** – The MCM community is one that is founded on trust, honesty, and authenticity. We accept you right where you are. We love celebrating the uniqueness that each individual brings to MCM with them but we also realize the similarities we have are for the edification of the community.
- **Shared Learning/Discipleship** – The process of working collectively to achieve a common objective is central to the community here at MCM. Shared learning is foundational to a culture of discipleship where continuous learning, cooperative problem solving, and the shared experiences we have together is a discovery of who we are in relationship to others and most importantly to Christ.
- **Authentic Relationships** – Relationships can deepen in ways at MCM that no one else can offer because of the authentic and shared experiences that is created in our community. Devotions, room assignments, activities, teaching sessions, short term mission trips, volunteer opportunities and so much more can lend itself to amazing relationships. At the heart of this approach is relational wisdom which is best defined as our ability to discern emotions, interests and abilities in ourselves and others, to interpret this information in the light of God’s Word, and to use these insights to manage our responses and relationships successfully.
- **Excellent Service** – Service isn’t something we take lightly. We strive in providing a world-class experience here at MCM. Our standards are high when it comes to our facilities (despite their old age), safety, and hiring practices. We look for the best in staff and volunteers. These high standards bring a great deal of knowledge, expertise, and commitment to your experience here at MCM.

OUR AUDIENCE:

- **Families** (Deuteronomy 6): God has designed the family to pass faith on to the next generation. He has given MCM the mission to inspire and equip families. Families are strengthened through specific retreats geared for families, teens, couples, men, and women.
- **Churches** (Ephesians 4:15-16): We believe that MCM is a hub of ministry. We absolutely believe that families and individuals need to be connected to a local church to grow in their faith and service. Our role as a ministry is to see where the needs are in the local church and partner with them to meet those needs.
- **Community** (Jeremiah 29:7) We come alongside the needs of our local community to serve and meet their needs where it aligns with our charter. We will work for the peace and prosperity of New England where it makes sense to draw those we serve to a deeper relationship with Jesus Christ.

We will declare the hope of the Gospel to anyone who will hear it as we minister to the family and to the church here and abroad to His glory because we believe that MCM is "Where Christ's Story Meets Your Story."

STATEMENT OF FAITH:

1. We believe in the Scripture of the Old and New Testaments as verbally inspired by God, inerrant in the original writings, and that they are of supreme and final authority in faith and life.
2. We believe in one God, eternally existing in three persons: Father, Son and Holy Spirit.
3. We believe that Jesus Christ was begotten by the Holy Spirit, and born of the Virgin Mary and is true God and true Man.
4. We believe that man was created in the image of God; that he sinned, and thereby incurred, not only physical death, but also spiritual death which is separation from God; and all human beings are born with a sinful nature and in the case of those who reach moral responsibility, they become sinners in thought, word, and deed.
5. We believe that the Lord Jesus Christ died for our sins according to the Scriptures, as a representative and substitute sacrifice; and that all who believe in Him are justified on the grounds of His shed blood.
6. We believe in the resurrection of the crucified body of our Lord, in His ascension into Heaven, and in His present life there for us, as High Priest and Advocate.
7. We believe in "that blessed hope" the personal, pre-millennial and imminent return of our Lord and Savior Jesus Christ.
8. We believe that all who receive by faith the Lord Jesus Christ are born again of the Holy Spirit, and thereby become children of God.
9. We believe in the bodily resurrection of the Just and the Unjust, the everlasting blessedness of the saved, and the everlasting conscious punishment of the lost

Health, Safety, and Wellness Policies:

1. Certificate of Liability Insurance:

- MCM requires all groups/churches to provide a Certificate of Liability Insurance from their Insurance Company, naming Monadnock Christian Ministries as the individual insured for the dates of your reservation. **Failure to do so will result in the Guest Group(s) not being allowed on MCM property**
- Please inform your insurance company of the activities your group will be participating in while on property

2. Fire Safety:

- All guests will report to either the flagpole, basketball courts, and/or Ark campfire pit in the event of a fire emergency
- Campfires will be set up and lit by MCM Staff
- Pulling the fire alarm will result in the fire department(s) being dispatched to MCM, if a member of your group pulls a false alarm your group will be held financially responsible.
- Keep fire exits clear and free of obstructions, fire exits are clearly marked in each building

3. Noise Policy:

- MCM requests a campus-wide “quiet time” by 11:00 PM as a courtesy to sleeping guests and conference center neighbors
- All camp fires, pool times, and outdoor activities will cease by 11:00 PM as a courtesy to sleeping guests and neighbors

4. General Health, Wellness, and Safety:

- Shirts, Pants/Dresses/Shorts, and Shoes are required while indoors
- Please inform our Food Service Manager if you or anyone in your group has dietary restriction(s) or food allergy. Email msnow@monadnockbible.org to contact our Food Service Manager
- Campus speed limit is 10 MPH and guests are to park in such a way as to keep driveways and fire lanes open
- Room Rosters will be submitted to the Front Office when the Guest Group arrives on property- this is for safety reasons and to effectively communicate with Emergency Responders
- MCM highly recommends 1 counselor per 7 campers for youth retreats

Use of Facilities and Property:

- Guests will treat MCM facilities and property with the utmost respect
- Furniture, beds, and A/V equipment will not be moved without explicit permission from MCM Staff
- Guest Groups will conserve on utilities
- Guests Groups will clean up after any outdoor activities, campfires, and/or games. MCM can and will provide trash bags and other needed cleaning supplies
- **MCM reserves the right to hold groups financially responsible for damage inflicted on facilities and property**
- Guest Groups will make MCM aware of any damage caused to the facilities/property

Facility Info:

Main Buildings:

MCM has four main buildings on campus that are available to guests. These buildings serve multiple purposes from dining, to dormitories, to conference rooms and everything else in between.

1. The Ark:

- The Ark is the main building on campus and houses our Front Office, Indoor Pool, Dining Halls, Kitchen, Game Room, Vending Machines, Public Bathrooms, Snack Shop, Infirmary, and Porch with Rocking Chairs, Meeting Rooms and Dormitory Style Guest Rooms.
- The Ark has an outdoor camp fire pit outside as well as a gaga ball court, playground, and tetherball
- The Ark has a semi-wrap around porch with rocking chairs
- The Ark houses Meeting Room 1 and Meeting Room 2
- The Ark has 21 private rooms and 1 semi-private floor (third floor)
- The Ark can sleep 180 (180 beds).

2. Carlson Manor:

- Carlson Manor is a dormitory building
- Carlson Manor can sleep 118 (118 beds)
- Carlson Manor has 10 private rooms and 2 semi-private floors (lower level and third floor)
- Carlson does not house any conference rooms or meeting spaces

3. Hillside:

- Hillside is a multi-purpose building that houses bathrooms, a snack shop area, platform/stage, indoor gaga court (optional), indoor nine-square (optional) and an area that allows for both seating and group activities/games
 - Please contact MCM if you are interested in using Indoor Ga-Ga and/or Nine Square
- Hillside seats up to 100
- Hillside is recommended for groups of 50-100
- Hillside has no beds, and no sleeping accommodations

4. Williams Hall Complex:

- Chapel and Conference Center that holds 4 conference rooms/meeting spaces, main chapel, bathrooms, and arts/crafts room
- The main chapel seats up to 250
- The main chapel is recommended for groups of 90-250
- Williams Hall Complex has no beds, and no sleeping accommodations

Guest Rooms:

- MCM is primarily used as a youth camp/retreat center, and therefore has bunk style sleeping accommodations that sleep 6-8 people, with some rooms sleeping up to 4 and other areas sleeping up to 22.
- Most guest rooms have a private bathroom
- Guest rooms that do not have a private bathroom have the option of using public washrooms on each floor, or the pool washrooms in The Ark. (see room rosters for details)

Recreational Spaces/Sports Fields:

- One Soccer/Football Field (with nets/uprights)
- One Volleyball Field
- One Whiffle Ball/Kickball Field
- Large Front Lawn that can be used for various outdoor activities
- Two Camp Fire Pits that can be used simultaneously (contact MCM for scheduling)
- One outdoor GaGa Pit
- Playground with swings, sand box, and ladder
- One indoor GaGa Pit (optional)
- One outdoor GaGa Pit (built in, not mobile)
- One tetherball set
- Outdoor Basketball Courts
- Hiking Trails on property as well as access to Mt. Monadnock and the Monadnock State Park (there is a nominal fee to hike the trails on state park property)
- Indoor Mini-Golf (9 holes)
- Outdoor Horse Shoe Pits
- Outdoor Disk Golf Course

Premium Activity Options:

**In addition to the beautiful scenery, campus, facilities and rooms MCM offers a wide variety of premium activities that will take your program to the next level! Call or email to inquire about the availability of these activity options.*

1. **Climbing Tower/Rappelling:** 40-foot climbing tower with easy, medium, and hard climbing surfaces including a vertical playground and rappelling platform- \$600.00 per hour- max of 4 hours per day. Available May – November.
2. **Low Ropes/Elements:** Trust fall, balance beams, and army wall used within a specific framework to help build a sense of teamwork, leadership, and group development- \$150.00 per hour- max of 4 hours per day. Available May – November.
3. **Hatchet Throwing:** Outdoor hatchet throwing field includes hatchets and instructor- \$80.00 per hour- max of 4 hours per day. Available May – November.
4. **Archery Tag:** A unique sport that combines elements of dodgeball or other combat-type games with the timeless skills of archery. Players take aim at each other with our non-lethal arrows to score points or eliminate opposing team members- \$200.00 per hour- max of 4 hours per day. Available year-round.
5. **Skeet/Trap Shooting:** Outdoor Skeet/Trap shooting range includes shotguns, shells, safety equipment, and instructor- \$60.00 per hour/Max of 4 hours per day. Available May – November.
6. **Wagon Rides:** Take a tractor-pulled tour of Monadnock and take in the beautiful scenery of God's creation- \$70.00 per hour- Max of 4 hours per day. Available May – November.
7. **Paintball:**
 - **Speedball Course:** minimum of 10 players, maximum of 18 players. \$180.00 per hour. Max of 4 hours per day. Available year-round.
 - **Woodsball Course:** minimum of 18 players, maximum of 30 players. \$300.00 per hour. Max of 4 hours per day. Available May - November.
8. **Waterfront** (available Memorial Day – Labor Day):
 - **Option 1:** Swimming Only. \$200.00 per hour. Max of 4 hours
 - **Option 2:** Swimming and Use of Boats. \$300.00 per hour. Max of 4 hours per day
 - **Option 3:** Swimming, Use of Boats (row boats, canoes, paddle boats, and kayaks), Water Tubing, Wake Boarding, or Knee Boarding. \$750.00 per hour. Max of 4 hours per day
 - Availability based on weather conditions and staff availability
9. **Water Slide:** (available Memorial Day – Labor Day)- 120 foot water slide- \$40.00 per hour.
10. **Tubing Hill:** (available when there is accumulative snow on the ground). \$75.00 per hour- Max of 4 hours per day.

***All activities are operated and supervised by trained and certified MCM Staff**

***Most activities are available based on weather conditions**

***All activities MUST be booked 30 days in advance**

Swimming Pool Waiver

Release of Liability, Waiver of Claims, Assumption of Risk, and Indemnity Agreement

PLEASE READ CAREFULLY.

By signing this document, you and the organization(s) you represent waive certain legal rights, including the right to sue Monadnock Christian Ministries (hereafter referred to as "MCM").

Please Check ONE option below:

1. The group I represent is choosing to use the pool at MCM _____
2. The group I represent is choosing **NOT** to use the pool at MCM _____

My organization/church/group would like to use MCM's pool facilities as a part of our retreat/event. In swimming at MCM's pool during this time, the organization/church/group I represent full recognizes and understand that:

- There is **NO LIFEGUARD** on duty at the pool, unless the guest group renting from MCM provides one, and swimming is at one's own risk.
- There is risk of injury resulting from possible malfunction of the pool equipment
- There is risk of injury resulting from tripping or falling over obstacles in the pool
- There risk of injury resulting from unsupervised divers and swimmers colliding
- The risk of other injuries resulting from participating in swimming and use of the pool

"I recognize and fully understand the above list is not a complete or exhaustive list of all possible risks; the list only provides examples of types of risks that the group I represent is assuming."

"In exchange for MCM allowing the group I represent to participate in swimming, I hereby, as my group's official representative, agree to the conditions below. The group I represent fully intends and chooses to give up the legal rights, as stated below."

1. TO WAIVE ANY AND ALL CLAIMS that my group have or may have in the future against MCM, its directors, officers, employees, agents, or representatives (hereinafter referred to as the "Releasees") relating to our participation in swimming at the pool at MCM.

2. TO RELEASE THE RELEASEES from any and all liability for any loss, damage, injury, death, expense, or other cost that the group I represent may suffer in connection with our participation in swimming at the pool at MCM, due to any cause whatsoever, INCLUDING NEGLIGENCE ON THE PART OF THE RELEASEES.

3. TO HOLD HARMLESS AND INDEMNIFY THE RELEASEES from any and all liability to property, or personal injury to any third party, resulting from my group's participation in swimming at the pool at MCM.

4. That all members of the group I represent are at least the age of 18, or, if not, will be accompanied by an adult when using pool facilities and/or swimming.
5. That the group I represent further agrees to abide by the dates and times for swimming provided by MCM.
6. That the group I represent has read, understood, agreed, and appreciated the posted Pool Rules and Policies.
7. That this Waiver, Release, and Agreement is fully effective and shall be effective and binding upon me, the group I represent, my heirs, next of kin, executors, administrators, and assigns, and/or anyone else authorized to act on my behalf or on behalf of the group I represent. I have read and understood this document. I am aware, I understand, I appreciate, and I agree that by signing this document, I am waiving certain legal rights that I or the group I represent may have against the Releasees.

POOL RULES

1. There is **NO LIFEGUARD ON DUTY**. Swimmers swim at their own risk.
2. Swimmers under the age of 18 must have an adult present.
3. There must be at least 2 people in the pool area, **no one swims alone**.
4. Swimmers must take a **DRENCHING SHOWER** before swimming.
5. Swimmers must have their feet covered when traveling to and from the pool.
6. Swimmers may jump, dive, and swim in a responsible manner.
7. Swimmers may only jump from the far ends of the pool.
8. Swimmers will be asked to leave if they are swimming irresponsibly, dangerously, and/or unsafely.
9. Swimmers will be asked to leave if they damage the pool and/or pool facilities and equipment.
10. All swimmers will listen to MCM Staff members.

Signature: _____

Print Name: _____

Date: ____/____/____

Name of the Organization I Represent: _____